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| **Schools, Academies & Other Organisations****Vacancy Order Form (for advert to be advertised on the Cornwall Council web pages)** |
| Advertising Options: |  |
| Job Centre Online Jobs Match (£10): |  |
| Organisation Type:Organisation Name: | St Wenn School |
| Invoicing/Billing Address: secretary :st-wenn.cornwall.sch.uk |
| Job title (as it will appear on the advert): School CookDo not include any other information, please include this in the advert text below. |
| Grade or Level : E | Salary:       or hourly rate: £9.95 |
| Closing date is midnight on: Monday December 7th*If you have chosen Online Job Applications, the applications will be sent to you on the morning following the close date.* |
| Interview date: Thursday December 10th *This is a mandatory field on the system but further details can be added to the text of the advert to clarify if more than one date is to be used or if the interview date is not confirmed yet*  |
| Contract type: :  | Working Pattern:  |
| Hours per week: 22 |
| Organisation address : St Wenn SchoolPostcode: PL30 5PSContact detail: Sally BerryEmail: head@st-wenn.cornwall.sch.ukWebsite: St WEnn SchoolNOR: 71Vacancy location/address (if different):       |
| ***Advert Text***About the role (to include specific hours per week): *(explain more about the role and opportunity including experience / competencies you are looking for)*Are you kind, enthusiastic and willing to work with staff and children to provide nutritious, tasty local food? At St Wenn School, we have established an exciting, varied and wholesome menu which we are now ready to hand over to that special person who is dedicated to managing our kitchen and providing true home cooking for our children. We are happy to support our cook during this handover, and to continue to do this for as long as needed.St Wenn School is a small rural school with great ambitions. We serve a vibrant community where children come first. We would like our mealtimes to reflect our values; we work hard and aim high. Our children are open, honest, well-mannered and fun. Please apply and tell us what you could contribute to our school. Thank you for your interest!We are committed to safeguarding children and the successful applicant will be required to undertake an enhanced Disclosure and Barring Service (DBS) check, and will be assessed against the Childcare Disqualification Regulations. |
| * How to Apply**:**
* Any other information**:**

**Job Description and Person Specification attached** We can also offer the forms below for use with your advert, please check the boxes you would like us to add. (Please email us if you would like to see copies). Note: If the online application facility is being used, our application form must be used. **Application form (teaching)** **Application form (non teaching)**  **Declaration of Criminal Convictions**  **Equal Ops form** |

Email completed form to: **careers@cornwall.gov.uk**

Should you require assistance please contact: Resourcing Team **01872 323800**